

Call for 2012 Nominations

**Macomb AEYC is accepting nominations for the
2012-2014 President and Treasurer positions.**

Board Job Descriptions

President “The Fearless Leader”

Term of Office: Two Years

Tasks and Responsibilities include, but are not limited to:

- Conduct meetings.
- Oversee all business of the organization
- Direct the functions of the Executive Governing Board
- Proofread “The Ledger”
- Appoint chairpersons for committees
- Be in contact with all committee chairs
- Conduct Year End Member Needs Assessment
- Consult past president, advisor and others who can offer support and guidance
- Check Macomb AEYC post office box
- Consult with affiliate representative regarding content of Macomb AEYC report.
- Recruit members for nominating committee
- Develop and nurture leadership in members
- Secure a room for meetings

Treasurer “The person who holds the purse strings”

Term of Office: Two Years

Tasks and Responsibilities include, but are not limited to:

- Maintain accurate records regarding all of Macomb AEYC finances
 - Pay approved expenses incurred by Board members on behalf of Macomb AEYC
 - Deposit membership dues
 - Create and maintain a written financial report
 - Sit on the Executive Governing Board
 - Conduct all financial business on behalf of Macomb AEYC
 - Develop a budget
 - Check Macomb AEYC post office box
 - Confer with President regarding all of the above

Inquiries and nominations can be made by email to Debi Hall:
debhall.08@gmail.com

2012 Nomination Petition President

The strength of Macomb AEYC affiliate is dependent upon the involvement of its members. The position of Macomb AEYC President is available for 2012-2014

If you are considering to run for the position of Macomb AEYC President, it is likely that three or more of the statements below pertain to you. You are capable of:

- Conducting meetings
- Oversee all business of the organization
- Direct the functions of the Executive Governing Board
- Develop and nurture leadership in members

If you are considering to run for the position of Macomb AEYC President, you must be a member of NAEYC.

I, _____, a member of the _____ AEYC,
Please print your name Affiliate name

wish to have my name placed in nomination for the position of President.

Signed: _____ Home Phone: _____

Address: _____ Work Phone: _____

Email: _____

Nominations will be received at the Macomb Early Childhood conference on January 28, 2012 or nominations can be made by email to: debhall.08@gmail.com. All nominations must be received January 31, 2012. Voting will take place at our March meeting.

2012 Nomination Petition Treasurer

The strength of Macomb AEYC affiliate is dependent upon the involvement of its members. The position of Macomb AEYC Treasurer is available for 2012-2014

If you are considering to run for the position of Macomb AEYC Treasurer, it is likely that three or more of the statements below pertain to you. You are capable of:

- Pay approved expenses incurred by Board members on behalf of Macomb AEYC
- Deposit membership dues
- Create and maintain a written financial report
- Conduct all financial business on behalf of Macomb AEYC
- Develop a budget

If you are considering to run for the position of Macomb AEYC Treasurer, you must be a member of NAEYC.

I, _____, a member of the _____ AEYC,
Please print your name Affiliate name

wish to have my name placed in nomination for the position of Treasurer.

Signed: _____ Home Phone: _____

Address: _____ Work Phone: _____

Email: _____

Nominations will be received at the Macomb Early Childhood conference on January 28, 2012 or nominations can be made by email to: debhall.08@gmail.com. All nominations must be received January 31, 2012. Voting will take place at our March meeting.

I wish to nominate _____ for the position of Macomb AEYC Treasurer.

_____, is a member of the _____ AEYC,
Please print their name Affiliate name

I support the above nomination

Signed: _____ Home Phone: _____

Address: _____ Work Phone: _____

Email: _____

Nominations will be received at the Macomb Early Childhood conference on January 28, 2012 or nominations can be made by email to: _____. All nominations must be received January 31, 2012. Voting will take place at our March meeting.

I wish to nominate _____ for the position of Macomb AEYC President.

_____, is a member of the _____ AEYC,
Please print their name Affiliate name

I support the above nomination.

Signed: _____ Home Phone: _____

Address: _____ Work Phone: _____

Email: _____

Nominations will be received at the Macomb Early Childhood conference on January 28, 2012 or nominations can be made by email to: debhall.08@gmail.com. All nominations must be received January 31, 2012. Voting will take place at our March meeting.